



**REGULAR CITY COUNCIL MEETING AND JOINT MEETING OF THE CITY
COUNCIL AND THE BOARD OF DIRECTORS OF THE COMMUNITY
REDEVELOPMENT AGENCY OF THE CITY OF COTATI**

JULY 2, 2008

City Council Chambers, City Hall, 201 W. Sierra Avenue

The Cotati City Council welcomes you to its meetings that are generally scheduled for the 2nd and 4th Wednesday (or as otherwise noticed) of every month. Your interest and participation are encouraged and appreciated.

City Council Agenda and Minutes can be viewed at the City's website: www.ci.cotati.ca.us

To receive the City Council Agenda by e-mail, provide your

e-mail address to the City Manager's office, or e-mail your request to: ttaylor@ci.cotati.ca.us

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda.

Any writings or documents provided to a majority of the Cotati City Council regarding any item on this agenda will be made available for public inspection in the City Manager's office located at 201 West Sierra Avenue, Cotati, California, during normal business hours.

Disabled Accommodation: Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Deputy City Clerk at (707) 665-3623 at least 48 hours in advance of the meeting.

Waiver Warning: If you challenge decisions/direction of the City Council of the City of Cotati in court, you may be limited to raising only those issues you or someone else raised at public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Cotati at, or prior to, the public hearing(s).

Those wishing to address the Council are asked to sign the limit discussion to one presentation per individual and to keep comments to between 3 and 5 minutes; when you are called, step to the podium and state your name and address for the record. Persons wishing to address the Council are not required to identify themselves (Gov't. Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and it assists the Deputy City Clerk in preparing the City Council meeting minutes.

7:00 PM (CITY COUNCIL CHAMBERS)

CALL TO ORDER OF REGULAR CITY COUNCIL MEETING

ROLL CALL

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

APPROVAL OF FINAL AGENDA

CITIZEN BUSINESS

Any item raised by a member of the public which is not listed on the agenda but may require Council action shall be automatically referred to City staff for investigation and disposition unless the item requires action to be taken by the Council at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agendas within the meaning of Government Code Section 54954.2(b). In either event, the Council is entitled to discuss the matter before making the determination required under said Government Code provision, and if either finding is made may take action thereon.

Please confine your comments during this portion of the agenda to matters not already on the agenda. The public will be given an opportunity to speak on each agenda item at the time it is called.

COUNCILMEMBER DIRECTION ON FUTURE AGENDA ITEMS (*Discussion*)

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

CONSENT CALENDAR

- 1. ADOPTION OF RESOLUTION TO SET A PUBLIC HEARING DATE FOR ESTABLISHING THE OUTSTANDING BACKFLOW TESTING CHARGES AND DIRECTING LEVYING OF ASSESSMENTS FOR FISCAL YEAR 2008-2009 (*Action*)**

This resolution, recommended by the Department of Administrative Services, sets a Public Hearing date for establishing the outstanding backflow testing charges and directing levying of assessments for fiscal year 2008-2009.

ADJOURNMENT OF REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER AND ROLL CALL FOR JOINT MEETING OF CITY COUNCIL AND COMMUNITY REDEVELOPMENT AGENCY BOARD OF DIRECTORS

REGULAR AGENDA

- 2. ADOPTION OF RESOLUTION ADOPTING THE FISCAL YEAR 2008-2009 BUDGET (*Action*)**

It is recommended by the Administrative Services Department that the City Council/Board of Directors adopt a resolution approving the City of Cotati/Cotati Redevelopment Agency budget for fiscal year 2008-2009.

ADJOURNMENT OF JOINT MEETING; RECONVENING AND ADJOURNMENT OF REGULAR MEETING OF CITY COUNCIL

Certification of Posting of the Agenda: I declare under penalty of perjury that I am employed by the City of Cotati and that I posted this agenda on the bulletin boards of City Hall, Veterans' Memorial Building and the U.S. Post Office on or before June 26, 2008.

Deputy City Clerk

City Council Agenda Consent Calendar

Subject: Adoption of Resolution to Set a Public Hearing Date for Establishing The Outstanding Backflow Testing Charges and Directing Levying of Assessments for Fiscal Year 2008-2009.

Date: July 2, 2008

Written By: Jone Hayes, Director of Administrative Services

Recommendations

It is recommended that the City Council approve a resolution to set a public hearing date on July 9, 2008, to receive all oral and written protests to the amount of Fiscal Year 2008-09 backflow testing charges.

Background

The City of Cotati established backflow testing requirements with Ordinance No. 773. This ordinance transferred the responsibility for testing and associated costs from the City of Cotati to the property owner and also allowed levying of assessment of outstanding backflow charges onto their property taxes. Under California state law, the City is required to hold a public hearing annually to set the assessment rates for the following year for each outstanding backflow testing charge.

Analysis/Discussion

Adoption of the attached resolution will establish July 9, 2008, as the date for the public hearing to receive oral and written protests to the amount of the Fiscal Year 2008-09 assessments for the outstanding backflow testing charges.

Financial Considerations

The costs of back flow testing are expected to be paid by owners of the property for which the testing was performed.

Environmental Issues

None.

Attachment:

Proposed resolution with Exhibit A

RESOLUTION NO. 08-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI
SETTING A PUBLIC HEARING DATE FOR ESTABLISHING THE OUTSTANDING
BACKFLOW TESTING CHARGES AND DIRECTING LEVYING OF ASSESSMENTS
FOR FISCAL YEAR 2008-2009.**

WHEREAS, Ordinance No. 773 adopted on May 25, 2005 added Chapter 13.20.070 regarding backflow testing expenses being considered a lien upon property.

WHEREAS, there has been submitted to the City Council of the City of Cotati an itemized report showing outstanding backflow testing charges identified below.

WHEREAS, California State law requires that the City Council hold a public hearing to establish the outstanding backflow testing charges and direct levying of assessments thereof.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cotati hereby establishes July 9, 2008, as the date for the public hearing to receive all oral or written protests to the amounts of the Fiscal Year 2008-2009 assessments which are listed as follows by parcel number

<u>Parcel Number</u>	<u>Outstanding Charges</u>
Exhibit "A"	See Listing

* * * * *

IT IS HEREBY CERTIFIED that the foregoing resolution was duly introduced and legally adopted at a regular meeting of the City Council of the City of Cotati held on the 2nd day of July, 2008, by the following vote, to wit:

GILARDI	_____
GUARDINO	_____
FOX	_____
MINNIS	_____
ORCHARD	_____

Approved: _____
Mayor

Attest: _____
Deputy City Clerk

Exhibit "A"

APN	Outstanding Charges		Situs Address
144-760-015	46.03	7715	Frengle Court
144-760-025	46.03	7724	Frengle Court
144-760-028	46.03	7728	Frengle Court
144-760-040	46.03	8001	Starr Court
144-760-046	675.00	8007	Starr Court
144-770-034	46.03	6925	Santero Way
144-770-037	46.03	6939	Santero Way
144-800-010	46.03	777-10	E. Cotati Avenue
144-800-014	46.03	777-14	E. Cotati Avenue
	46.03		Arbor Creek Irrigation
	46.03		Nicholas Court Irrigation

**Joint Meeting of City Council and Redevelopment Agency
Board of Directors
Regular Agenda**

Subject: Adoption of Resolutions Approving the Fiscal Year 2008-2009 Budget

Date: July 2, 2008

Written By: Jone Hayes, Director of Administrative Services

RECOMMENDATION:

It is Recommended that the City Council / Agency Board of Directors Adopt Resolutions Approving the City of Cotati / Cotati Community Redevelopment Agency Budget for Fiscal Year 2008-2009.

Background/Discussion:

The City Council attended two study sessions during the month of June to review the preliminary budget with City staff.

There have been no changes to the proposed budget since the June 17th study session. A Budget Summary by Fund which recaps the estimated revenues, proposed appropriations, operating transfers, and projected ending fund balances is attached as Exhibit "A".

One Councilmember was unable to attend the second study session (June 17th). At that meeting the Council / Board identified eight items on which they wanted to deliberate further when the full body was present. Those items are detailed on Exhibit "B" (attached).

The first section contains items that are included in the proposed budget. Staff is looking for one of the following directions from Council for each item:

1. **Approve** - Leave in as included in the proposed FY 08-09 budget presented by Staff.
2. **Delay – Remove** from the proposed budget. Include in the amended budget to be brought forward for Council review and action in October.
3. **Reduce** – Include funding, at a reduced level specified by Council, in the proposed FY 08-09 budget.

Please note that the last two items in this section are funded from the Cotati Community Redevelopment Agency's Operating fund, not the General Fund.

The second section lists an item that was not include in the proposed budget, but which is up for consideration at Councils' request. Staff is looking for one of the following directions from Council:

1. **Add** – Add expenditure to the proposed FY 08-09 budget presented by Staff.
2. **Delay – Remove** from the proposed budget. Include in the amended budget

to be brought forward for Council review and action in October.

Copies of the Proposed Budget are available at this meeting (July 2nd, 7:00 p.m. at City Hall), on the City's website at www.ci.cotati.ca.us, or in the Administrative Services department anytime during business hours.

Financial Considerations:

The financial considerations are as noted in the budget document.

Environmental Issues:

None.

Attachments:

Budget Summary by fund (Exhibit A)

List of items for further consideration (Exhibit B)

Proposed resolution

Copies of the Proposed Budget are available on the City's website at www.ci.cotati.ca.us, or in the Administrative Services department anytime during business hours.

City of Cotati

2008-09 Budget Summary by Fund

Fund	Projected Fund Balance 07/01/2008	Estimated Revenues	Appropriations		Operating Transfers		Projected Fund Balance 06/30/2009
			Budget	CIP / DS	In	Out	
General Fund	633,659 *	4,145,498	4,975,269	35,797	251,624	(13,499)	6,216
Other Governmental Funds							
Grants	71	-	-	-	-	-	71
CDBG	-	45,894	-	45,894	-	-	-
Solid Waste Reduction (AB939)	55,482	16,800	6,000	-	-	-	66,282
CEC	-	2,150	3,150	-	1,000	-	-
Public Safety	12,595	-	-	-	-	-	12,595
Gas Taxes	29,843	132,300	3,995	-	-	(128,305)	29,843
Transportation Development	543,990	49,000	-	-	-	-	592,990
Parks and Recreation Development	-	-	-	-	-	-	-
Park In Lieu	885,776	25,000	-	128,137	-	-	782,639
Inclusionary Housing	3,099,061	125,000	-	-	-	-	3,224,061
Traffic Mitigation	129,162	6,000	-	-	-	-	135,162
Asset Seizure	51,690	-	31,825	-	-	-	19,865
Maintenance Assessment Districts	35,387	33,013	41,403	-	9,349	(981)	35,365
K9 Program	3,129	2,000	3,900	-	-	-	1,229
General Capital Outlay	209,974	-	-	-	-	-	209,974
Explorer Program	1,185	-	1,185	-	-	-	-
Citizen Volunteer Program	-	-	3,150	-	3,150	-	-
Total Other Governmental Funds	5,057,345	437,157	94,608	174,031	13,499	(129,286)	5,110,076
Enterprise Funds							
Water Operating	1,086,563	1,427,720	1,429,852	-	-	(127,296)	957,135
Water Capital	1,207,272	86,209	617,000	-	-	(13,500)	662,981
Recycled Water Line	190,038	7,000	-	-	100,000	-	297,038
Subtotal Water Funds	2,483,873	1,520,929	2,046,852	-	100,000	(140,796)	1,917,154
Sewer Operating	435,842	2,247,152	2,133,358	-	-	(26,094)	523,542
Sewer Capital	3,512,585	296,901	134,000	273,000	-	(27,000)	3,375,486
Subtotal Sewer Funds	3,948,427	2,544,053	2,267,358	273,000	-	(53,094)	3,899,028
Total Enterprise Funds	6,432,300	4,064,982	4,314,210	273,000	100,000	(193,890)	5,816,182
Cotati Community Redevelopment Agency							
CCRA Operating	-	-	497,748	-	1,344,360	(846,613)	-
CCRA Tax Increment Fund	1,657,462	2,137,631	-	-	-	(1,344,362)	2,450,732
CCRA Tax Allocation Bonds	2,132,720	70,000	-	1,498,316	-	-	704,404
CCRA Low & Moderate Income Housing	2,904,140	1,123,457	317,811	-	80,573	(72,213)	3,718,146
CCRA Debt Service	1,082,206	30,000	812,857	-	811,206	(1,400)	1,109,155
Total Redevelopment Funds	7,776,528	3,361,088	1,628,416	1,498,316	2,236,139	(2,264,588)	7,982,435
All Funds	19,899,832	12,008,725	11,012,503	1,981,144	2,601,262	(2,601,263)	18,914,909

City Council / Redevelopment Agency Board of Directors

List of Items for Further Consideration - Proposed Budget FY 08-09

For Council Consideration - Expenditures Included In Proposed Budget

Expenditure	General Fund Estimated Cost	Detail	Approve ?	Delay?	Reduce?
Police Officer	135,000	Salaries and Benefits			
Police Overtime	150,000				
Scholarships	1,000	Graduating High School Students			
K-9 Vehicle	8,019	Annual Payment - 5 year lease			
Webcast of Council Meeting	29,323 4,841 7,992	Equipment Installation Annual Maintenance			
Chamber of Commerce (CRA)	36,000				
Redwood Empire Small Business Development (CRA)	5,000				

For Council Consideration - Expenditures NOT Included In Proposed Budget

Expenditure	General Fund Estimated Cost	Detail	Add?	Delay ?
Climate Protection Campaign	1,500 500	Donation Sponsorship		

RESOLUTION NO. _____ AND CRA- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI AND THE BOARD OF DIRECTORS OF THE COTATI REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2008-09 BUDGET

WHEREAS, on July 2, 2008 the City Manager/Executive Director and Director of Administrative Services presented the Proposed Budget for Fiscal Year 2008-2009, including estimated revenues and recommended appropriations for operations, special programs, capital improvements and reserves; and

WHEREAS, the City Council/Redevelopment Agency Board of Directors had previously held two duly noticed study sessions on June 9, 2008 and June 17, 2008 and provided the opportunity for and received public comments on the 2008-2009 Proposed Budget; and

WHEREAS, adoption of a budget prior to the beginning of the new fiscal year is desirable to insure the uninterrupted operation necessary for City services.

NOW, THEREFORE, the Cotati City Council and Cotati Redevelopment Agency Board of Directors hereby resolves that:

1. The Proposed Budget for Fiscal Year 2008-2009 is hereby approved and adopted effective July 1, 2008.
2. The City Manager is authorized to make expenditures and enter into agreements conforming with this Budget and to make adjustments between various accounts within each budget department and fund, limited to the total amount budgeted for said department and/or fund.

IT IS HEREBY CERTIFIED that the foregoing resolution was duly introduced and legally adopted by the City Council of the City of Cotati and the Board of Directors of the Cotati Community Redevelopment Agency at a regular meeting held on the 2nd day of July, 2008 by the following vote, to wit:

GILARDI: _____
 GUARDINO: _____
 FOX: _____
 MINNIS: _____
 ORCHARD: _____

Approved: _____
Mayor/Chairperson

Attest: _____
Deputy City Clerk