

CITY OF COTATI
Community and Environment Commission
Minutes of the regular meeting

August 11, 2008

7:00 p.m.

Cotati City Hall, 201 W. Sierra Avenue Cotati, CA 94931

Call to Order by Vice-Chair Onines

7:02pm

Roll Call by Chair Hutchins:

Present: Commissioners Onines, Hutchins, Austin, Skillman

Absent: Commissioners Claussen, Wright-Molina

Staff Liaison present: None

Approval of the Minutes: Regular Meeting of July 14, 2008

Motion to Approve: Austin

Seconded: Hutchins

No discussion

Unanimous Approval

Oral/Written Communications & Public Comment – No members of the public present. New CEC Commissioner Skillman and the rest of the CEC provided brief self-introductions.

Items for Discussion and Possible Action

ACTION:

1. **Public Art** **Discussion**
This program is on hold pending City Hall's review and approval of the Public Arts Guidelines recently adopted by the CEC.

2. **Volunteer Recognition Reception** **Discussion**
Onines reported that the August 25th date for this event has been cancelled and he is working with City Staff for a new date in September. Also, he does not know if the City Manager's staff memo was sent out to solicit names of community volunteers. To help facilitate this process, Onines provided a draft of this memo to City Staff at the last CEC meeting.

3. **Park Audits** **Discussion & Action**
Re: The incomplete park audits
 - La Plaza Park – reassigned to Austin
 - Claussen was not present to turn in the report on Falletti Park

Vice-Chair Onines requested that the outstanding Park Audits be sent to Terry Dutra prior to the next CEC meeting. He pointed out that the CEC would like to get Public Works feedback on the Park Audits that have already been submitted.

4. Holiday Tree Lighting

Discussion & Action

At the June 2008 meeting the CEC approved a motion that the CEC request the City Attorney make a brief presentation to the CEC as to the legal guidelines for this annual event.

As of now this event is on hold, pending input from the City Attorney.

Hutchins and Onines for the benefit of new CEC Commissioner Skillman presented a brief history of this annual December event.

6. Items for the Next CEC Agenda on September 8, 2008:

Public Art, Volunteer Recognition Reception, Park Audits, Guidelines for 2008
Holiday Tree Lighting

Announcements from Commissioners:

None

Adjourned at 7:48pm by Vice-Chair Onines

Respectfully submitted by Commissioner Hutchins, CEC Secretary