

CITY OF COTATI  
MINUTES for the Regular Meeting of the Planning Commission

DATE OF MEETING: November 15, 2010  
TIME OF MEETING: 7:00 pm  
PLACE OF MEETING: Cotati City Hall, City Council Chambers  
201 West Sierra Avenue, Cotati, CA 94931

I. CALL TO ORDER

Chair Pagnusat called the meeting to order at 7:02 pm

II. ROLL CALL

Commissioners Present: Hardy, Moore, Hancock, Pagnusat, and  
Ritter (arrived at 7:20 pm)  
Commissioners Absent: none  
Staff Present: Lustig, O'Bid, Harris, and Pajon

III. APPROVAL OF MINUTES

A. For the Regular Meeting of October 4, 2010

Motion: Commissioner Moore made a motion and Commissioner Hardy seconded the motion to approve the October 4, 2010 minutes.

Yes: 3                      Noes:                      Abstain: 1 (Pagnusat)                      Absent: 1 (Ritter)

IV. CHANGES TO THE AGENDA

There were no changes to the agenda.

V. ORAL AND WRITTEN COMMUNICATIONS

Michelle Berman thanked the Planning Commission for their work, in particular Commissioner Hardy, as this was her last meeting as a Planning Commissioner.

VI. MATTERS AT HAND

A. Design Review Applicant Interviews

Acting Community Development Director Lustig spoke about the four vacancies and potential applicants for each position.

Chair Pagnusat invited each applicant to speak to the Commission.

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Acting Community Development Director Lustig advised the Commission that Applicant Chris Davis was not able to attend this evening.

The following applicants introduced themselves:

Steven Onines - at-large  
Lars Langberg - architect  
Edie Robbins - solar

OPEN PUBLIC HEARING at 7:13 pm

CLOSED PUBLIC HEARING at 7:13 pm

Chair Pagnusat recommended that Sally Glendening be reappointed for the remainder of the current term and reappointed for the next two year term.

Discussion ensued on the vacant positions.

The following was recommended:

- Lars Langberg to be appointed to the architect position
- Chris Davis to be appointed to the landscape professional position
- Edie Robbins to be appointed to the energy/solar position, and
- Steven Onines to be appointed to the at-large position.

Motion: Commissioner Hardy made a motion and Vice Chair Hancock seconded the motion to recommend the Council appoint Chris Davis, Steven Onines, Lars Langberg and Edie Robbins to the Design Review Committee for a term of at least two years, and Sally Glendening to the remainder of the current term and be reappointed for the next two year term.

Yes: 4                      Noes:                      Abstain:                      Absent: 1 (Ritter)

Break at 7:20 pm

Meeting reconvened at 7:35 pm

B. City of Cotati Bicycle and Pedestrian Master Plan workshop  
(Continued from August 16, 2010)

Acting Community Development Director Lustig spoke about the previous Bicycle and Pedestrian Master Plan Workshop forum and explained why the meeting was continued. She stated the Planning Commission had requested the map be updated to reflect existing conditions and the project tables be prioritized.

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Commissioner Moore stated that she is pleased with the list and how it was prioritized and felt that it corresponded well with the request from the previous workshop meeting.

In response to Vice Chair Hancock, Acting Community Development Director Lustig clarified item #10.

In response to Vice Chair Hancock, Acting Community Development Director Lustig agreed that item #14 needs to be added to Table 5. The item added would say, “need ingress and egress on the Lincoln side of the bridge.”

Discussion ensued on pedestrian enhancements needed throughout the city.

Acting Community Development Director Lustig spoke about the GIS system that City Engineer O’Bid is working on and stated that there could be a format for collecting this information.

Vice Chair Hancock said that he was in support of this.

**PUBLIC HEARING OPENED at 8:07 pm**

Robin Birdfeather, Charles Street Village, spoke about the document she provided to the Planning Commission. She requested traffic calming solutions for her area.

Jenny Blaker thanked staff for the emergency road repairs that recently occurred. She commented on the following:

- recommended putting a date on the map instead of the word “final”
- stated that the “bike lane ends” signs were not helpful
- said that the existing crosswalk located where the Laguna bike path goes across Benson Lane is not striped and is not on the table
- the two improvements that Chris Culver mentioned are in the minutes but are not listed on the plan
- suggested that a regular maintenance schedule be set up

Ben Ford, 101 Ross Street, citizen representative on CBPAC, commented on the differences between the bike/pedestrian map and the regional map.

In response to the Planning Commission, Acting Community Development Director Lustig stated that she will work with Ben to make sure any discrepancies are cleared up.

**PUBLIC HEARING CLOSED at 8:30 pm**

Vice Chair Hancock thanked staff for their work on the road repairs.

Commissioner Hardy recommended that the Planning Commission comments be taken to Council. All Planning Commissioners agreed.

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Vice Chair Hancock presented a list of “Pedestrian Enhancement” discrepancies between the map and what was on the ground.

- continue “groundtruthing” to ensure what is on the map matches what is on the ground
- continue to work to ensure consistency between the map and tables

**VII. REPORTS BY STAFF**

Acting Community Development Director Lustig provided the following updates:

- Commissioner Hardy was thanked for her service on the Commission
- Ben Ford was introduced as the newest Planning Commissioner
- Selection of a staff recommendation for the consultant for the General Plan is underway and will be presented to Council in January
- Holiday Tree lighting is scheduled for December 1, 2010.

**VIII. REPORTS BY COMMISSION**

Vice Chair Hancock said that he would like to attend the Planning Commissioners’ Conference at Sonoma State University.

Acting Community Development Director Lustig advised the Planning Commission of the advanced CEQA class that will be held in the spring and the recent all day Beginning CEQA class that was available to Commissioner at no cost to the City. In addition, the AEP Advanced CEQA class will be offered in the spring.

MEETING AJOURNED by Chair Pagnusat at 8:49 pm

*Submitted Respectfully by:*

*Keri L. Pajon*